

NAVSHIPYDPUGET INSTRUCTION 1500.4C

From: Commander, Puget Sound Naval Shipyard

Subj: GENERAL MILITARY TRAINING (GMT)

Ref: (a) OPNAVINST 1500.22D

Encl: (1) General Military Training Long Range Training Topic
Index
(2) GMT Long Range Schedule 18-Month Cycle
(3) Monthly General Military Training Schedule,
PSNS 1500/8 (3-97)
(4) General Military Training Attendance Roster,
PSNS 1500/9 (3-97)
(5) Monthly General Military Training Report,
PSNS 1500/10 (3-97)

1. Purpose. To establish a General Military Training Program in accordance with reference (a) for military personnel attached to Puget Sound Naval Shipyard.

2. Cancellation. NAVSHIPYDPUGETINST 1500.4B is superseded. This instruction has been completely rewritten, therefore asterisks were not used to indicate changes.

3. Definition. General Military Training is the initial orientation and follow-up on board training in those nontechnical areas which serve to:

a. Prepare Navy personnel to fulfill the obligations of their oath of service; and

b. Provide guidance and information on matters affecting their welfare, both as citizens and as members of the Navy.

4. Objective. An effective General Military Training Program will help provide well-trained and motivated personnel needed by the modern Navy. Instruction offered in the General Military Training Program affords an individual the opportunity to develop an awareness of:

a. Navy's unique role in American history, including its contribution to peace-keeping.

b. Benefits, rewards, and responsibilities of a professional Navy Sailor.

c. Fundamental principles of American government and the forces which threaten its security.

d. Rights and obligations of citizenship and means to improve human relations at home and overseas.

e. Principles and practices of Navy leadership.

f. Navy policy and personnel responsibility in the conduct of personal affairs and the maintenance of physical fitness.

g. Medical, legal, and social aspects of alcohol, other drug, and nicotine abuse.

5. Content. Both formal training sessions and informational training will be used in the General Military Training Program. Where formal classroom sessions are not required, informational training will be accomplished through the Plan of the Day (POD), Division quarters, the Salute, handouts, and Division Officer counseling. GMT subjects to be covered and the subject sponsor are listed in enclosure (1).

6. Action

a. Code 800 Division Heads will conduct the General Military Training Program as outlined above and in reference (a) for enlisted personnel. In addition, Division Heads will follow the Long Range Training Plan outlined in enclosure (2). Division Heads will submit Monthly GMT Schedules, PSNS 1500/8 (3-97) (enclosure (3)), to the Training Coordinator (Code 803T) prior to the first day of each month to allow for scheduling and distribution of instructors and media. Record keeping will be held to the minimum necessary to include the date held, topic covered, instructor(s), and personnel attending on GMT Attendance Roster, PSNS 1500/9 (3-97) (enclosure (4)). A monthly GMT Completion Report, PSNS 1500/10 (3-97) (enclosure (5)), will be submitted to the Training Coordinator (Code 803T) no later than the 25th day of each month.

b. Code 303T, the Officer Training Coordinator will conduct the General Military Training Program as outlined above during monthly training sessions for all officers. Code 803T will forward all GMT materials to Code 303T. Code 303T will submit Monthly GMT Schedules, PSNS 1500/8 (3-97) (enclosure (3)), to the Military Support Officer (Code 803) prior to the first day of each month to allow for scheduling and distribution of

instructors and media. Record keeping will be held to the minimum necessary to include the date held, topic covered, instructors, and personnel attending on PSNS 1500/9 (3-97) (enclosure (4)). A Monthly GMT Completion Report, PSNS 1500/10 (3-97) (enclosure (5)), will be submitted to the Military Support Officer (Code 803) no later than the 25th day of each month.

7. Forms. Monthly General Military Training Schedule, PSNS 1500/8 (3-97); General Military Training Attendance Roster, PSNS 1500/9 (3-97); and Monthly General Military Training Completion Report, PSNS 1500/10 (3-97) are available from Department Forms Managers.

D. E. BAUGH

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NAVSHIPYDPUGETINST P5215.1M

Lists A, B800

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